

**MINUTES OF A REGULAR MEETING  
OF THE BOARD OF DIRECTORS  
MONTGOMERY COUNTY HOSPITAL DISTRICT**

The regular meeting of the Board of Directors of Montgomery County Hospital District was duly convened at 4:00 p.m., February 25, 2025 in the Administrative offices of the Montgomery County Hospital District, 1400 South Loop 336 West, Conroe, Montgomery County, Texas.

**1. Call to Order**

Meeting called to order at 4:00 p.m.

**2. Invocation**

Led by Mr. Walker

**3. Pledge of Allegiance**

Led by Mr. Shirley

**4. Roll Call**

**Present:**

Bob Bagley  
Jason Walker  
Jackie Williams  
Chris Grice  
Charles Shirley  
Robert Hudson

**Not Present**

Kelly Inman

**5. Public Comment**

No one from the public made a comment.

**6. Special Recognition**

**Dr. Robert Dickson, MD Clinical Excellence Award** – Dr. Robert Dickson, MD

**Dr. Robert Dickson, MD Clinical Excellence Award** – Austin Dickson, Sarah Dunn, Jason Jones, Jordan Sisson, Spencer Hall and Jeffrey Harris

**Service Awards:**

**20 years** – Jackie Mladenka

**5 Years** – Luis Vasquez

**NonField Employee** – Elvia Mejia

**Field Employee** – Jordyn West

**7. Monthly Reports:**

- a. **CEO Report to include update on District operations, strategic plan, capital purchases, employee issues and benefits, transition plans and other healthcare matters, grants and any other related district matters.**
- b. **Chief of EMS Report to include updates on EMS staffing, performance measures, staff activities, patient concerns, transport destinations, emergency preparedness and fleet.**
- c. **COO Report to include updates on facilities, radio system, supply chain, staff activities, community paramedicine, and IT.**
- d. **Health Care Services Report to include regulatory update, outreach, eligibility, service, utilization, community education and clinical services.**
- e. **Update on Accounting and Billing departments.**

Mr. Randy Johnson, CEO presented the CEO report to the board.

Mr. James Campbell, EMS Chief presented the EMS report and video to the board.

Mrs. Melissa, Miller, COO presented the COO report to the board.

Mrs. Ade Moronkeji, HCAP Manager presented the HCAP report.

Mr. Brett Allen, CFO presented Accounting and Billing report.

**8. Consider and act on Docunav Annual Renewal. (Mr. Walker, Chair – PADCOM Committee)**

Mr. Walker made a motion to consider and act on Docunav Annual Renewal. Mr. Shirley offered a second. After board discussion motion passed unanimously.

Mrs. Shawn Hennes, Electronic Business Process Manager presented to the board.

**9. Consider and act on the purchase of Sapphire IV Pumps. (Mr. Walker, Chair – PADCOM Committee)**

Mr. Walker made a motion to consider and act on the purchase of Sapphire IV Pumps. Mr. Shirley offered a second. After board discussion motion passed unanimously.

Mrs. Ashley Peachee, Materials Manager and Mr. Nick Smith, EMS Chief of Clinical presented to the board.

**10. Consider and act on Cummins Sole Source Letter. (Mr. Walker, Chair – PADCOM Committee)**

Mr. Walker made a motion to consider and act on Cummins Sole Source Letter. Mr. Shirley offered a second. After board discussion motion passed unanimously.

Mr. Justin Evans, Radio Systems Manager presented to the board.

**11. Consider and act on investigation of additional property for parking. (Mr. Walker, Chair – PADCOM Committee)**

Mr. Walker made a motion to consider and act on investigation of additional property for parking. Mr. Shirley offered a second. After board discussion motion passed unanimously.

Mr. Justin Evans, Radio Systems Manager gave an update to the board.

**12. Consider and act on Healthcare Assistance Program claims from Non-Medicaid 1115 Waiver providers. (Mrs. Inman, Chair – Indigent Care Committee)**

Mr. Grice made a motion to consider and act on Healthcare Assistance Program claims from Non-Medicaid 1115 Waiver providers. Mr. Bagley offered a second and motion passed unanimously.

**13. Consider and act on ratification of voluntary contributions for uncompensated care to the Medicaid 1115 Waiver program of Healthcare Assistance Program claims. (Mrs. Inman, Chair – Indigent Care Committee)**

Mr. Grice made a motion to consider and act on ratification of voluntary contributions for uncompensated care to the Medicaid 1115 Waiver program of Healthcare Assistance Program claims. Mr. Bagley offered a second and motion passed unanimously.

**14. CFO report of preliminary financials for four months ended January 31, 2025, and report updates on financial statements and investment.**

Mr. Brett Allen, CFO presented the Financial Report to the board.

**15. Consider and act on amendment to extend agreement with Woodforest Bank Depository. (Mr. Shirley, Treasurer – MCHD Board)**

Mr. Shirley made a motion to consider and act on amendment to extend agreement with Woodforest Bank Depository. Mr. Walker offered a second and motion passed unanimously.

**16. Consider and act on ratification of payment of District invoices. (Mr. Shirley, Treasurer – MCHD Board)**

Mr. Shirley made a motion to consider and act on ratification of District invoices. Mrs. Williams offered a second and motion passed unanimously.

**17. Consider and act on salvage and surplus. (Mr. Shirley, Treasurer – MCHD Board)**

Mr. Shirley made a motion to consider and act on salvage and surplus. Mrs. Williams offered a second and motion passed unanimously.

**18. Consider and act on Secretary's Report – Minutes from the January 28, 2025 Regular BOD meeting and February 11, 2025 Special BOD meeting. (Mrs. Williams, Secretary – MCHD Board)**

Mrs. Williams made a motion to consider and act on Minutes from the January 28, 2025 Regular BOD meeting. Mr. Shirley offered a second and motion passed unanimously.

Mrs. Williams made a motion to consider and act on Minutes February 11, 2025 Special BOD meeting. Mr. Walker offered a second and motion passed unanimously.

**19. Convene into executive session pursuant to the Texas Open Meetings Act to deliberate in closed session on the following matters authorized under the Texas Open Meetings Act:**

- a. pursuant to section 551.072 of the Texas Government Code for deliberations about real estate property and Section 551.071 to receive legal advice, both regarding the use of District Facilities by third party groups. (Mr. Shirley, Treasurer - MCHD Board)
- b. pursuant to section 551.072 of the Texas Government code for deliberations about real estate property and under 551.071 to receive legal advice, both regarding the lease of real property by Park Place Professional Building,

**LLC for property located at 100 Medical Center Blvd, Conroe, Texas 77304. (Mr. Grice, Chairman – MCHD Board)**

- c. **pursuant to section 551.071 of the Texas Government Code to receive legal advice on MCHD Service Mark and improper use of Service Mark. (Leonard Schneider – MCHD General Counsel)**

The Board of Directors convened into executive session at 4:59 p.m. pursuant to the Texas Open Meetings Act to deliberate in closed session on the following matters authorized under the Texas Open Meetings Act:

- a. pursuant to section 551.072 of the Texas Government Code for deliberations about real estate property and Section 551.071 to receive legal advice, both regarding the use of District Facilities by third party groups. (Mr. Shirley, Treasurer - MCHD Board)
- b. pursuant to section 551.072 of the Texas Government code for deliberations about real estate property and under 551.071 to receive legal advice, both regarding the lease of real property by Park Place Professional Building, LLC for property located at 100 Medical Center Blvd, Conroe, Texas 77304. (Mr. Grice, Chairman – MCHD Board)
- c. pursuant to section 551.071 of the Texas Government Code to receive legal advice on MCHD Service Mark and improper use of Service Mark. (Leonard Schneider – MCHD General Counsel)

**20. Reconvene into open session and take action, if necessary, on matters discussed in closed executive session. (Mr. Grice, Chairman - MCHD Board)**

Mr. Grice reconvened the board from executive session at 5:45 p.m.

Mr. Grice made a motion to authorize staff to obtain a survey to replat the land at 100 Medical Center Blvd.. Mr. Shirley offered a second and motion passed unanimously.

**21. Adjourn.**

The board adjourned 5:45 p.m.

  
\_\_\_\_\_  
Jackie Williams, Secretary