

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF DIRECTORS
MONTGOMERY COUNTY HOSPITAL DISTRICT**

The regular meeting of the Board of Directors of Montgomery County Hospital District was duly convened at 4:00 p.m., October 22, 2024 in the Administrative offices of the Montgomery County Hospital District, 1400 South Loop 336 West, Conroe, Montgomery County, Texas.

1. Call to Order

Meeting called to order at 4:00 p.m.

2. Invocation

Led by Mr. Grice

3. Pledge of Allegiance

Led by Ms. Whatley

4. Roll Call

Present:

Brad Spratt
Georgette Whatley
Arnette Easley
Brent Thor
Chris Grice
Charles Shirley
Robert Hudson

5. Public Comment

No one made a comment from the public.

6. Special Recognition

Medical Directors Award – April Currie, Michal Fischer and Katherine Detter

NonField Employee – Sergio Borrego

MCHD Service Awards:

5 Years - Thomas Colvin, Margaruite Nixon, Ryan Rymal, Joseph O’Neill, Benjamin Breaux, Donald Gay, and Michal Parker.

7. Presentation of Investment report for quarter ending September 30, 2024. (Mr. Shirley, Treasurer - MCHD Board)

Ms. Jamie Hobbs with Valleyview Consulting presented the Investment report for quarter ending September 30, 2024.

8. Presentation on VHF Project with the Fire Chiefs Association, John Birch, Mission Critical Partners. (Mr. Grice, Chair – PADCOM Committee)

Mr. John Birch with Mission Critical Partners presented the VHF Project presentation with the Fire Chiefs Association to the board.

9. Monthly Reports:

- a. **CEO Report to include update on District operations, strategic plan, capital purchases, employee issues and benefits, transition plans and other healthcare matters, grants and any other related district matters.**
- b. **Chief of EMS Report to include updates on EMS staffing, performance measures, staff activities, patient concerns, transport destinations, emergency preparedness and fleet.**
- c. **COO Report to include updates on facilities, radio system, supply chain, staff activities, community paramedicine, and IT.**
- d. **Health Care Services Report to include regulatory update, outreach, eligibility, service, utilization, community education and clinical services.**
- e. **Update on Accounting and Billing departments.**

Mr. Randy Johnson, CEO presented the CEO report to the board.

Mr. James Campbell Chief of Operations presented the EMS report to the board.

Mrs. Melissa, Miller, COO presented the COO report to the board.

Mr. Seth Montgomery with OCS made a presentation to the board.

Mrs. Ade Moronkeji, HCAP Manager presented the HCAP report.

Mr. Brett Allen, CFO presented Accounting and Billing report.

10. Presentation of HR Turnover Report. (Ms. Whatley, Chair – Personnel Committee)

Mrs. Emily Fitzgerald, HR Manager presented the HR Turnover Report.

“Mr. Thor advised that Mr. Grice exited the board meeting at 4:54 p.m.”

“Mr. Thor advised that Mr. Grice returned to the board meeting at 4:56 p.m.”

11. Consider and act on the November and December, 2024 MCHD Regular Board of Directors meeting dates and times. (Mr. Thor, Chairman – MCHD Board)

Mr. Thor made a motion to accept the November and December, 2024 MCHD Regular BOD Directors meeting dates and times. Ms. Whatley offered a second. After board discussion motion passed unanimously.

12. FY 2024 Capital Project presentation. (Mr. Grice, Chair – PADCOM Committee)

Mrs. Melissa Miller, COO presented the FY 2024 Capital Project presentation.

13. Consider and act on FY25 Lawn Services. (Mr. Grice, Chair – PADCOM Committee)

Mr. Grice made a motion to consider and act on FY 25 Lawn Services. Mr. Spratt offered a second. After board discussion motion passed unanimously.

14. Consider and act on the purchase of Video Laryngoscopes. (Mr. Grice, Chair – PADCOM Committee)

Mr. Grice made a motion to consider and act on the purchase of Video Laryngoscopes. Mr. Spratt offered a second and motion passed unanimously.

15. Consider and act on Healthcare Assistance Program claims from Non-Medicaid 1115 Waiver providers. (Mr. Easley, Chair – Indigent Care Committee)

Mr. Easley made a motion to consider and act on Healthcare Assistance Program claims from Non-Medicaid 1115 Waiver providers. Mr. Spratt offered a second and motion passed unanimously.

16. Consider and act on ratification of voluntary contributions for uncompensated care to the Medicaid 1115 Waiver program of Healthcare Assistance Program claims. (Mr. Thor, Chairman – MCHD Board)

Mr. Easley made a motion to consider and act on ratification of voluntary contributions for uncompensated care to the Medicaid 1115 Waiver program of Healthcare Assistance Program claims. Mr. Spratt offered a second and motion passed unanimously.

17. CFO report of preliminary financials for twelve months ended September 30, 2024, and report updates on financial statements and investment.

Mr. Brett Allen, CFO presented the Financial Report to the board.

“Mr. Thor advised that Mr. Easley exited the board meeting at 5:09 p.m.”

18. Consider and act on Public Consulting Group contract amendment. (Mr. Shirley, Treasurer – MCHD Board)

Mr. Shirley made a motion to consider and act on Public Consulting Group contract amendment. Mr. Spratt offered a second. After board discussion motion passed unanimously.

Mr. Thor modified original the motion to include the 6%. Mr. Spratt offered a second and motion passed unanimously.

19. Consider and act upon recommendation for amendment(s) to the budget for fiscal year ending September 30, 2024. (Mr. Shirley, Treasurer - MCHD Board)

Mr. Shirley made a motion to consider and act upon recommendation for amendment(s) to the budget for fiscal year ending September 30, 2024. Ms. Whatley offered a second and motion passed unanimously.

“Mr. Thor advised that Mr. Easley returned to the board meeting at 5:12 p.m.”

20. Consider and act upon recommendation for amendment(s) to the budget for fiscal year ending September 30, 2025. (Mr. Shirley, Treasurer - MCHD Board)

Mr. Shirley made a motion to consider and act upon recommendation for amendment(s) to the budget for fiscal year ending September 30, 2025. Mr. Spratt offered a second and motion passed unanimously.

21. Consider and act on ratification of payment of District invoices. (Mr. Shirley, Treasurer – MCHD Board)

Mr. Shirley made a motion to consider and act on ratification of District invoices. Mr. Spratt offered a second and motion passed unanimously.

22. Consider and act on salvage and surplus. (Mr. Shirley, Treasurer – MCHD Board)

Mr. Shirley made a motion to consider and act on salvage and surplus. Mr. Spratt offered a second and motion passed unanimously.

23. Consider and act on approval of Exacom as sole source vendor for annual preventative maintenance on Exacom digital recorder. (Mr. Grice, Chair – PADCOM Committee)

Mr. Grice made a motion to consider and act on approval of Exacom as sole source vendor for preventative maintenance on Exacom digital recorder. Mr. Spratt offered a second and motion passed unanimously.

24. Consider and act on approval of Microwave Networks as sole source vendor for annual preventative maintenance of Microwave System. (Mr. Grice, Chair – PADCOM Committee)

Mr. Grice made a motion to consider and act on approval of Microwave Networks as sole source vendor for annual preventative maintenance of Microwave System. Mr. Spratt offered a second and motion passed unanimously.

25. Consider and act on MCHD Resolution 009-ADM-10/22/2024 to adopt policy HR 25-512 prohibiting usage of certain media application on city-owned, leased, or rented devices with the intent of following Texas Government Code Chapter 620. (Mr. Thor, Chairman– MCHD Board)

Mr. Thor made a motion to consider and act on MCHD Resolution 009-ADM-10/22/2024 to adopt policy HR 25-512 prohibiting usage of certain media application on district-owned, leased, or rented devices with the intent of following Texas Government Code Chapter 620. Mr. Spratt offered a second. After board discussion motion passed unanimously.

26. Secretary's Report – Minutes from the September 24, 2024 Regular BOD meeting and October 8, 2024 Special BOD meeting. (Ms. Whatley, Secretary – MCHD Board)

Ms. Whatley made a motion to consider and act on minutes from the September 24 2024 MCHD Regular BOD meeting. Mr. Spratt offered a second and motion unanimously.

Ms. Whatley made a motion to consider and act on minutes from the October 8, 2024 MCHD Special BOD meeting. Mr. Spratt offered a second and motion passed. Mr. Spratt abstained from the vote.

27. Convene into executive session pursuant to the Texas Open Meetings Act to deliberate in closed session on the following matters authorized under the Texas Open Meetings Act:

- a. **To confer with legal counsel for the District concerning confidential legal matters regarding Montgomery County Public Health District Cooperative Agreement and Interlocal Agreement with Montgomery County under Section 551.071 of the Texas Government Code. (Mr. Thor, Chairman– MCHD Board)**
- b. **To discuss real estate in regards to Weyland Lease under 551.072 of the Texas Government Code. (Mr. Thor, Chairman– MCHD Board)**

- c. **In Accordance with the Open Meetings Act TEX. GOV'T CODE 551.074 - to deliberate the appointment, employment, evaluation, reassignment, duties, discipline and or dismissal of a public officer or employee; Corporate General Counsel Liles Parker PLLC/Leonard Schneider.**

Mr. Thor made a motion to convene into executive session at 5:20 p.m. pursuant to the Texas Open Meetings Act to deliberate in closed session on the following matters authorized under the Texas Open Meetings Act:

- a. To confer with legal counsel for the District concerning confidential legal matters regarding Montgomery County Public Health District Cooperative Agreement and Interlocal Agreement with Montgomery County under Section 551.071 of the Texas Government Code. (Mr. Thor, Chairman– MCHD Board)
- b. To discuss real estate in regards to Weyland Lease under 551.072 of the Texas Government Code. (Mr. Thor, Chairman– MCHD Board)
- c. In Accordance with the Open Meetings Act TEX. GOV'T CODE 551.074 - to deliberate the appointment, employment, evaluation, reassignment, duties, discipline and or dismissal of a public officer or employee; Corporate General Counsel Liles Parker PLLC/Leonard Schneider.

28. **Reconvene into open session and take action, if necessary, on matters discussed in closed executive session. (Mr. Thor, Chairman – MCHD Board)**

Mr. Thor reconvened the board from executive session at 5:37 p.m.

Mr. Grice made a motion for MCHD to retain the Law offices of Leonard Schneider, PLLC as General Counsel effective December 1, 2024 and terminate Liles Parker, PLLC as General Counsel effective December 1, 2024. Mr. Spratt offered a second and motion passed unanimously.

Mr. Thor made a motion that authorizes the MCHD Chairman to sign the Weyland Assignment of Lease and authorize staff to get an appraisal on the fair market value of property. Mr. Grice offered a second and motion passed unanimously.

29. **Adjourn.**

The board adjourned at 5:38 p.m.


Georgette Whatley, Secretary