

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF DIRECTORS
MONTGOMERY COUNTY HOSPITAL DISTRICT**

The regular meeting of the Board of Directors of Montgomery County Hospital District was duly convened at 4:00 p.m., September 24, 2024 in the Administrative offices of the Montgomery County Hospital District, 1400 South Loop 336 West, Conroe, Montgomery County, Texas.

1. Call to Order

Meeting called to order at 4:00 p.m.

2. Invocation

Led by Mr. Easley

3. Pledge of Allegiance

Led by Mr. Grice

4. Roll Call

Present:

Brad Spratt
Georgette Whatley
Arnette Easley
Brent Thor
Chris Grice
Charles Shirley
Robert Hudson

5. Public Comment

No one made a comment from the public.

6. Special Recognition

MCHD Service Awards:

5 Years - Angela Foxworth
15 Years - Sarah Jackson and Amanda Tom
Field Employee – Kelcie Adams
NonField Employee – Calvin Hon

7. Consider and act on renewal of the employee health related benefits, including employee health insurance. (Ms. Whatley, Chair – Personnel Committee)

Ms. Cristina Palacios with McGriff presented the employee health related benefits, including employee health insurance presentation to the board.

Mr. Brett Allen, CFO presented comparisons of HDHP vs PPO plans to the board.

Ms. Whatley made a motion to accept staff's recommendation of the employee health related benefits, including employee health insurance. Mr. Easley offered a second. After board discussion motion passed six for (Mr. Spratt, Ms. Whatley, Mr. Easley, Mr. Thor, Mr. Shirley and Mr. Hudson) to one opposed (Mr. Grice).

8. Monthly Reports:

- a. **CEO Report to include update on District operations, strategic plan, capital purchases, employee issues and benefits, transition plans and other healthcare matters, grants and any other related district matters.**
- b. **Chief of EMS Report to include updates on EMS staffing, performance measures, staff activities, patient concerns, transport destinations, emergency preparedness and fleet.**
- c. **COO Report to include updates on facilities, radio system, supply chain, staff activities, community paramedicine, and IT.**
- d. **Health Care Services Report to include regulatory update, outreach, eligibility, service, utilization, community education and clinical services.**
- e. **Update on Accounting and Billing departments.**

Mr. Randy Johnson, CEO presented the CEO report to the board.

Mr. James Campbell Chief of Operations presented the EMS report to the board.

Mrs. Melissa, Miller, COO presented the COO report to the board.

Mrs. Ade Moronkeji, HCAP Manager presented the HCAP report.

Mr. Brett Allen, CFO presented Accounting and Billing report.

9. Consider and act on updates to the MCHD NonField payscale. (Ms. Whatley, Chair – personnel Committee)

Ms. Whatley made a motion to consider and act on updates to the MCHD NonField payscale. Mr. Spratt offered a second and motion passed unanimously.

10. Consider and act on purchase of a Cummins Generator for Station 32. (Mr. Grice, Chair – PADCOM Committee)

Mr. Grice made a motion to consider and act on purchase of a Cummins Generator for Station 32. Contingent on attorney's review. Mr. Spratt offered a second and motion passed unanimously.

11. Consider and act on approval of Sole Source for Knox Box. (Mr. Grice, Chair – PADCOM Committee)

Mr. Grice made a motion to consider and act on approval of Sole Source for Knox Box. Mr. Spratt offered a second and motion passed unanimously.

12. Consider and act on purchase of Knox Box KeySecure 6. (Mr. Grice, Chair – PADCOM Committee)

Mr. Grice made a motion to consider and act on purchase of Knox Box KeySecure 6. Mr. Spratt offered a second. After board discussion motion passed unanimously.

13. Consider and act on approval of Sole Source for IP Station alerting system. (Mr. Grice – Chair – PADCOM)

Mr. Grice made a motion to consider and act on approval of Sole Source for IP Station alerting system. Mr. Spratt offered a second and motion passed unanimously.

14. Consider and act on the purchase of the annual service agreement with Honeywell International Inc., through its US Digital Designs group for IP Station alerting system. (Mr. Grice, Chair – PADCOM Committee)

Mr. Grice made a motion to consider and act on the purchase of the annual service agreement with Honeywell International Inc., through its US Digital Designs group for IP Station alerting system. Mr. Spratt offered a second and motion passed unanimously.

15. Consider and act on rejection of Conroe Service Center Communications Equipment Shelter RFP No. FY2024-04-01 Response and close of RFP. (Mr. Grice, Chair – PADCOM Committee)

Mr. Grice made a motion to consider and act on the rejection of Conroe Service Center Communications Equipment Shelter RFP No. FY2024-04-01 Response and close of RFP. Mr. Spratt offered a second and motion passed unanimously.

16. Consider and act upon approval of Agreement with Martinez Architects, LP. for Architectural Services for Renovation of Existing Facilities, subject to General Counsel review and approval. (Mr. Grice, Chair – PADCOM Committee)

Mr. Grice made a motion to consider and act upon approval of Agreement with Martinez Architects, LP. For Architectural Services for Renovation of Existing Facilities, subject to General Counsel review and approval. Mr. Spratt offered a second and motion passed unanimously.

17. Consider and act on Healthcare Assistance Program claims from Non-Medicaid 1115 Waiver providers. (Mr. Easley, Chair – Indigent Care Committee)

Mr. Easley made a motion to consider and act on Healthcare Assistance Program claims from Non-Medicaid 1115 Waiver providers. Mr. Spratt offered a second and motion passed unanimously.

18. Consider and act on ratification of voluntary contributions for uncompensated care to the Medicaid 1115 Waiver program of Healthcare Assistance Program claims. (Mr. Thor, Chairman – MCHD Board)

Mr. Easley made a motion to consider and act on ratification of voluntary contributions for uncompensated care to the Medicaid 1115 Waiver program of Healthcare Assistance Program claims. Mr. Spratt offered a second and motion passed unanimously.

19. CFO report of preliminary financials for eleven months ended August 31, 2024, and report updates on financial statements and investment.

Mr. Brett Allen, CFO presented the Financial Report to the board.

“Mr. Thor requested that agenda item 21 be moved up prior to agenda item 20”

20. Consider and act on approval for Sciens to provide Enterprise Resource Planning System implementation support. (Mr. Shirley, Treasurer – MCHD Board)

Mr. Shirley made a motion to consider and act on approval for Sciens to provide Enterprise Resource Planning System implementation support. Mr. Spratt offered a second and motion passed unanimously.

21. Consider and act on Enterprise Resource Planning System RFP and contract award. (Mr. Shirley, Treasurer – MCHD Board)

Mrs. Shannon Woleben, Controller gave a presentation to the board.

Mr. Shirley made a motion to consider and act on Enterprise Resource Planning System RFP recommendation of Oracle NetSuite. Mr. Spratt offered a second and motion passed unanimously.

22. Consider and act on the payment of the MCAD quarterly invoice. (Mr. Shirley, Treasurer – MCHD Board)

Mr. Shirley made a motion to consider and act on the payment of the MCAD quarterly invoice. Mr. Spratt offered a second and motion passed unanimously.

23. Consider and act on ratification of payment of District invoices. (Mr. Shirley, Treasurer – MCHD Board)

Mr. Shirley made a motion to consider and act on ratification of District invoices. Mr. Spratt offered a second and motion passed unanimously.

24. Consider and act on salvage and surplus. (Mr. Shirley, Treasurer – MCHD Board)

Mr. Shirley made a motion to consider and act on salvage and surplus. Mr. Spratt offered a second and motion passed unanimously.

25. Secretary's Report – Minutes from the August 27, 2024 Public Tax Hearing, August 27, 2024 Regular BOD meeting, September 3, 2024 Public Budget Hearing and September 3, 2024 Special BOD meeting. (Ms. Whatley, Secretary – MCHD Board)

Ms. Whatley made a motion to consider and act on minutes from the August 27, 2024 Public tax Hearing. Mr. Spratt offered a second and motion unanimously.

Ms. Whatley made a motion to consider and act on minutes from the August 27, 2024 MCHD Regular BOD meeting. Mr. Spratt offered a second and motion unanimously.

Ms. Whatley made a motion to consider and act on minutes from the September 3, 2024 Public Budget Hearing. Mr. Spratt offered a second and motion unanimously.

Ms. Whatley made a motion to consider and act on minutes from the September 3, 2024 MCHD Special BOD meeting. Mr. Spratt offered a second and motion unanimously.

26. Convene into executive session pursuant to the Texas Open Meetings Act to deliberate in closed session on the following matters authorized under the Texas Open Meetings Act:

- a. **To discuss personnel issues involving the evaluation of the chief executive officer under Section 551.074 of the Texas Government Code. (Ms. Whatley, Chair – Personnel Committee)**

- b. **To discuss security assessments or deployments relating to information resources technology, network security information, or the deployment, or specific occasions for implementation, of security personnel, critical infrastructure, or security devices under Section 551.089 of the Texas Government Code. (Mr. Grice, Chair - PADCOM Committee)**
- c. **To discuss real estate Weyland Lease under 551.072 of the Texas Government Code. (Mr. Thor, Chairman – MCHD Board)**

Mr. Thor made a motion to convene into executive session at 4:44 p.m. pursuant to the Texas Open Meetings Act to deliberate in closed session on the following matters authorized under the Texas Open Meetings Act:

- a. To discuss personnel issues involving the evaluation of the chief executive officer under Section 551.074 of the Texas Government Code.
- b. To discuss security assessments or deployments relating to information resources technology, network security information, or the deployment, or specific occasions for implementation, of security personnel, critical infrastructure, or security devices under Section 551.089 of the Texas Government Code
- c. To discuss real estate Weyland Lease under 551.072 of the Texas Government Code.
- d. Also to discuss any litigation with attorney with the district's attorney under 551.071 of the Texas Government code.

27. Reconvene into open session and take action, if necessary, on matters discussed in closed executive session. (Mr. Thor, Chairman – MCHD Board)

Mr. Thor reconvened the board from executive session at 5:03 p.m.

Ms. Whatley made a motion to move forward on our CEO as discussed in executive session. Mr. Spratt offered a second and motion passed unanimously.

28. Consider and act on approval to purchase Radio System Security updates per RFP No. FY2023-04-02. (Mr. Grice, Chair – PADCOM Committee)

Mr. Grice made a motion to consider and act on approval to purchase Radio System Security updates per RFP No. FY2023-04-02 as discussed in executive session. Mr. Spratt offered a second and motion passed unanimously.

29. Consider and act on approval to order a new truck for Facilities from Enterprise Fleet Management. (Mr. Grice, Chair – PADCOM Committee)

Mr. Grice made a motion to consider and act on approval to order a new truck for Facilities from Enterprise Fleet Management. Mr. Spratt offered a second and motion passed unanimously.

30. Adjourn.

The board adjourned at 5:04 p.m.


Georgette Whatley, Secretary