

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF DIRECTORS
MONTGOMERY COUNTY HOSPITAL DISTRICT**

The regular meeting of the Board of Directors of Montgomery County Hospital District was duly convened at 4:00 p.m., August 27, 2024 in the Administrative offices of the Montgomery County Hospital District, 1400 South Loop 336 West, Conroe, Montgomery County, Texas.

1. Call to Order

Meeting called to order at 4:00 p.m.

2. Invocation

Led by Mr. Hudson

3. Pledge of Allegiance

Led by Mr. Grice

4. Roll Call

Present:

Brad Spratt
Georgette Whatley
Brent Thor
Chris Grice
Charles Shirley
Robert Hudson

Not Present

Arnette Easley

5. Public Comment

No one made a comment from the public.

6. Special Recognition

MCHD Service Awards:

35 Years - Lois Lindgren

10 Years - Nikki Greer

5 Years - Patrick Raymon

Field Employee – Carrie Haneline

Medical Director Excellence Award

Dr. Casey Patrick gave a presentation to the board in recognition of:

- Wesley Hall and Alexander MacTavish

"Mr. Thor requested that agenda item 20 be moved up in the agenda prior to item no. 7"

7. Monthly Reports:

- a. **CEO Report to include update on District operations, strategic plan, capital purchases, employee issues and benefits, transition plans and other healthcare matters, grants and any other related district matters.**
- b. **Chief of EMS Report to include updates on EMS staffing, performance measures, staff activities, patient concerns, transport destinations, emergency preparedness and fleet.**
- c. **COO Report to include updates on facilities, radio system, supply chain, staff activities, community paramedicine, and IT.**
- d. **Health Care Services Report to include regulatory update, outreach, eligibility, service, utilization, community education and clinical services.**
- e. **Update on Accounting and Billing departments.**

Mr. Randy Johnson, CEO presented the CEO report to the board.

Mr. James Campbell Chief of Operations presented the EMS report to the board.

Mrs. Melissa, Miller, COO presented the COO report to the board.

Mrs. Ade Moronkeji, HCAP Manager presented the HCAP report.

Mr. Brett Allen, CFO presented Accounting and Billing report.

8. Consider and act on Legal Services – Employment Counsel RFP FY2024-07-26. (Ms. Whatley, Chair – Personnel Committee)

Mr. Randy Johnson made a presentation to the board.

Ms. Whatley made a motion to accept staff's recommendation on the selection of Stibbs & Co. for Legal Services – Employment Counsel RFP FY2024-07-26. Mr. Spratt offered a second and motion passed unanimously.

9. Consider and act on District Policies: (Ms. Whatley, Chair – Personnel Committee)

- a. **ACC 05-105 Travel Policy**
- b. **HR 25-316 Lactation Support Policy**

Ms. Whatley advised that ACC 05-105 Travel Policy was pulled from the agenda.

Ms. Whatley made a motion to consider and act on HR 25-316 Lactation Support policy. Mr. Spratt offered a second and motion passed unanimously.

10. Consider and act on replacement of Shop 331 and 333. (Mr. Hudson, Chair – EMS Committee)

Mr. Hudson made a motion to consider and at on replacement of Shop 331 and 333. Mr. Grice offered a second and motion passed unanimously.

11. Consider and act upon award of contract for P25 Test Equipment and Interference Detection RFP No. FY2024-04-02. (Mr. Grice, Chair – PADCOM Committee)

Mr. Grice made a motion to consider and act upon award of contract to PCTEL for P25 Test Equipment and Interference Detection RFP No. FY2024-04-02. Mr. Hudson offered a second and motion passed unanimously.

12. Consider and act upon award of Architectural Services for Renovation of Existing Facilities RFQ No. FY2024-016-01. (Mr. Grice, Chair – PADCOM Committee)

Mr. Grice made a motion to consider and act upon award to Martinez Architecture of Architectural Services for Renovation of Existing Facilities RFQ No. FY2024-016-01. Mr. Spratt offered a second and motion passed unanimously.

13. Consider and act on replacement of Chiller 2 and Building Automation System (BAS). (Mr. Grice, Chair – PADCOM Committee)

Mr. Grice made a motion to consider and act on replacement of Chiller 2 and Building Automation System (BAS). Mr. Spratt offered a second and motion passed unanimously.

14. Consider and act on purchase of FY2025 budgeted XL-200 Portable Radios. (Mr. Grice, Chair – PADCOM Committee)

Mr. Grice made a motion to consider and act on purchase of FY2025 budgeted XL-200 Portable Radios. Mr. Spratt offered a second and motion passed unanimously.

15. Consider and act on purchase of FY2025 budgeted XL-200 Mobile Radios. (Mr. Grice, Chair – PADCOM Committee)

Mr. Grice made a motion to consider and act on purchase of FY2025 budgeted XL-200 Mobile Radios. Mr. Spratt offered a second and motion passed unanimously.

16. Consider and act on Healthcare Assistance Program claims from Non-Medicaid 1115 Waiver providers. (Mr. Easley, Chair – Indigent Care Committee)

Mr. Thor made a motion to consider and act on Healthcare Assistance Program claims from Non-Medicaid 1115 Waiver providers. Mr. Spratt offered a second and motion passed unanimously.

17. Consider and act on ratification of voluntary contributions for uncompensated care to the Medicaid 1115 Waiver program of Healthcare Assistance Program claims. (Mr. Thor, Chairman – MCHD Board)

Mr. Thor made a motion to consider and act on ratification of voluntary contributions for uncompensated care to the Medicaid 1115 Waiver program of Healthcare Assistance Program claims. Mr. Spratt offered a second and motion passed unanimously.

18. CFO report of preliminary financials for ten months ended July 31, 2024, and report updates on financial statements and investment.

Mr. Brett Allen, CFO presented the Financial Report to the board.

19. Consider and act on making DeMontrond Chrysler Dodge Jeep Ram single source vendor waiver. (Mr. Hudson, Chair – EMS Committee)

Mr. Randy Johnson, CEO advised this would be brought back to the board for annual approval.

Mr. Hudson made a motion to consider and act on making DeMontrond Chrysler Dodge Jeep Ram single source vendor waiver. Ms. Whatley offered a second and motion passed unanimously.

20. Consider and act on employee benefits RFP for dental, vision, and ancillary insurance coverage. (Ms. Whatley, Chair – Personnel Committee)

Mr. John Bass with McGriff Insurance Services gave a presentation to the board.

Ms. Whatley made a motion to consider and act on employee benefits RFP for dental, vision, and ancillary insurance coverage. Mr. Spratt offered a second and motion passed unanimously.

21. Consider and act on ratification of payment of District invoices. (Mr. Shirley, Treasurer – MCHD Board)

Mr. Shirley made a motion to consider and act on ratification of District invoices. Mr. Grice offered a second and motion passed unanimously.

22. Consider and act on salvage and surplus. (Mr. Shirley, Treasurer – MCHD Board)

Mr. Shirley made a motion to consider and act on salvage and surplus. Ms. Whatley offered a second and motion passed unanimously.

23. Secretary's Report – Minutes from the July 23, 2024 Regular BOD meeting and August 13, 2024 Special BOD meeting. (Ms. Whatley, Secretary – MCHD Board)

Ms. Whatley made a motion to consider and act on minutes from the July 23, 2024 MCHD Regular BOD meeting. Mr. Spratt offered a second and motion unanimously.

Ms. Whatley made a motion to consider and act on minutes from the August 13, 2024 MCHD Special BOD meeting. Mr. Spratt offered a second and motion unanimously.

24. Convene into executive session pursuant to the Texas Open Meetings Act to deliberate in closed session on the following matters authorized under the Texas Open Meetings Act:

- a. **To confer with legal counsel on 2024 Election potential litigation and other confidential legal matters under Section 551.071 of the Texas Government Code. (Mr. Thor, Chairman– MCHD Board)**

Agenda item 24 pulled from the agenda.

25. Reconvene into open session and take action, if necessary, on matters discussed in closed executive session. (Mr. Thor, Chairman – MCHD Board)

Not applicable.

26. Adjourn.

The board adjourned at 4:48 p.m.


Georgette Whatley, Secretary