

**MINUTES OF A REGULAR MEETING  
OF THE BOARD OF DIRECTORS  
MONTGOMERY COUNTY HOSPITAL DISTRICT**

The regular meeting of the Board of Directors of Montgomery County Hospital District was duly convened at 4:00 p.m., July 23, 2024 in the Administrative offices of the Montgomery County Hospital District, 1400 South Loop 336 West, Conroe, Montgomery County, Texas.

**1. Call to Order**

Meeting called to order at 4:00 p.m.

**2. Invocation**

Led by Mr. Easley

**3. Pledge of Allegiance**

Led by Ms. Whatley

**4. Roll Call**

**Present:**

Brad Spratt  
Georgette Whatley  
Arnette Easley  
Brent Thor  
Chris Grice  
Charles Shirley  
Robert Hudson

**5. Public Comment**

No one made a comment from the public.

**6. Special Recognition**

**MCHD Service Awards:**

**10 Year Award** – Rene Leal and Megan Murphy

**20 Year Award** – Kim Britt

**Field Employee** – Nicola Buchanan

**Non-Field Employee** – Angela Mathews

**Video** – Materials Management

Mr. Thor recognized Command staff for their outstanding job during Hurricane Beryl.

*“Mr. Thor advised that Mr. Shirley arrived at 4:07 p.m.”*

**7. Presentation of Investment report for quarter ending June 30, 2024. (Mr. Shirley, Treasurer - MCHD Board)**

Mr. Brett Allen, CFO presented the Investment report for quarter ending June 30, 2024.

**8. Monthly Reports:**

- a. **CEO Report to include update on District operations, strategic plan, capital purchases, employee issues and benefits, transition plans and other healthcare matters, grants and any other related district matters.**
- b. **Chief of EMS Report to include updates on EMS staffing, performance measures, staff activities, patient concerns, transport destinations, emergency preparedness and fleet.**
- c. **COO Report to include updates on facilities, radio system, supply chain, staff activities, community paramedicine, and IT.**
- d. **Health Care Services Report to include regulatory update, outreach, eligibility, service, utilization, community education and clinical services.**
- e. **Accounting – looking at new software.**

Mr. Randy Johnson, CEO presented the CEO report to the board.

Mr. James Campbell Chief of Operations presented the EMS report to the board.

Mrs. Melissa, Miller, COO presented the COO report to the board.

Mrs. Ade Moronkeji, HCAP Manager presented the HCAP report.

Mr. Brett Allen, CFO presented Billing and Accounting report.

**9. Presentation of the HR Turnover Report. (Ms. Whatley, Chair – Personnel Committee)**

Mrs. Emily Fitzgerald, HR Manager presented the HR Turnover Report to the board.

**10. Consider and act annual review of CEO Communication Plan with Board. (Mr. Thor, Chairman - MCHD Board)**

Mr. Thor made a motion to consider and act annual review of CEO Communication Plan with Board. Mr. Easley offered a second and motion passed unanimously.

**11. Consider and act on District Policies: (Ms. Whatley, Chair – Personnel Committee)**

- a. **HR 25-314 Insurance for Retirees – Annual review by the board.**
- b. **FLT 10 -101 Mechanic Tool Allowance**

Ms. Whatley made a motion to consider and act on District Policy HR 25-314 Insurance for Retirees. Mr. Grice offered a second and motion passed unanimously.

Ms. Whatley made a motion to consider and act on District Policy FLT 10-101 Mechanic Tool Allowance. Mr. Grice offered a second and motion passed unanimously.

**12. Consider and act on appointment of Donna Daniel and Colleen Jarosek, employees of the District, as the Custodian of Records and agents to the Board Secretary to perform the duties related to the conduct of the Election and the maintenance of records of the Election on November 5, 2024, under the Texas Election Code. (Ms. Whatley, Secretary – MCHD Board)**

Ms. Whatley made a motion to consider and act on appointment of Donna Daniel and Colleen Jarosek, employees of the District, as the Custodian of Records and agents to the Board Secretary

to perform the duties related to the conduct of the Election and the maintenance of records of the Election on November 5, 2024, under the Texas Election Code. Mr. Spratt offered a second and motion passed unanimously.

**13. Consider and act on approval of the calendar for the November 5, 2024 Election. (Ms. Whatley, Secretary – MCHD Board)**

Ms. Whatley made a motion to consider and act on approval of the calendar for the November 5, 2024 Election. Mr. Spratt offered a second and motion passed unanimously.

**14. Consider and act on proposed Order for Montgomery County Hospital District Board of Directors election on November 5, 2024, for the position of Director Precinct 1, Director Precinct 2, Director At Large Position 1, and Director At Large Position 3. (Ms. Whatley, Secretary – MCHD Board)**

Ms. Whatley made a motion to consider and act on proposed Order for Montgomery County Hospital District Board of Directors election on November 5, 2024, for the position of Director Precinct 1, Director Precinct 2, Director At Large Position 1, and Director At Large Position 3. Mr. Spratt offered a second and motion passed unanimously.

**15. Consider and act on contract with Elections Administrator Suzie Harvey for administration of the November 5, 2024 Election. (Ms. Whatley, Secretary – MCHD Board)**

Ms. Whatley made a motion to consider and act on contract with Elections Administrator Suzie Harvey for administration of the November 5, 2024 Election. Mr. Easley offered a second and motion passed unanimously.

**16. Consider and act on authorizing the District Staff to negotiate and execute an agreement for a joint election with any and all appropriate governmental bodies who may hold an election concurrent with the District's November 5, 2024 Election. (Ms. Whatley, Secretary – MCHD Board)**

Ms. Whatley made a motion to consider and act on authorizing the District Staff to negotiate and execute an agreement for a joint election with any and all appropriate governmental bodies who may hold an election concurrent with the District's November 5, 2024 Election. Mr. Grice offered a second and motion passed unanimously.

**17. Consider and act on Texas DIR copier contract with Stewart Organization. (Mr. Grice, Chair – PADCOM Committee)**

Mr. Grice made a motion to consider and act on Texas DIR copier contract with Stewart Organization. Ms. Whatley offered a second and motion passed unanimously.

**18. Consider and act on Healthcare Assistance Program claims from Non-Medicaid 1115 Waiver providers. (Mr. Easley, Chair – Indigent Care Committee)**

Mr. Easley made a motion to consider and act on Healthcare Assistance Program claims from Non-Medicaid 1115 Waiver providers. Ms. Whatley offered a second and motion passed unanimously.

**19. Consider and act on ratification of voluntary contributions for uncompensated care to the Medicaid 1115 Waiver program of Healthcare Assistance Program claims. (Mr. Thor, Chairman – MCHD Board)**

Mr. Easley made a motion to consider and act on ratification of voluntary contributions for uncompensated care to the Medicaid 1115 Waiver program of Healthcare Assistance Program claims. Ms. Whatley offered a second and motion passed unanimously.

20. **CFO report of preliminary financials for nine months ended June 30, 2024, and report updates on financial statements and investment.**

Mr. Brett Allen, CFO presented the Financial Report to the board.

21. **Consider and act on update of ACC 05-101 District Purchasing Policy. (Mr. Shirley, Treasurer – MCHD Board)**

Mr. Shirley made a motion to consider and act on update of ACC 05-101 District Purchasing Policy. Mr. Grice offered a second and motion passed unanimously.

22. **Consider and act on update of ACC 05-005 Banking and Investment Policy. (Mr. Shirley, Treasurer – MCHD Board)**

Mr. Shirley made a motion to consider and act on update of ACC 05-005 Banking and Investment Policy. Mr. Grice offered a second. After board discussion motion passed unanimously.

23. **Consider and act upon recommendation for amendment(s) to the budget for fiscal year ending September 30, 2024. (Mr. Shirley, Treasurer - MCHD Board)**

Mr. Shirley made a motion to consider and act upon recommendation for amendment(s) to the budget for fiscal year ending September 30, 2024. Mr. Spratt offered a second and motion passed unanimously.

24. **Consider and act on ratification of payment of District invoices. (Mr. Shirley, Treasurer – MCHD Board)**

Mr. Shirley made a motion to consider and act on ratification of District invoices. Mr. Grice offered a second and motion passed unanimously.

25. **Consider and act on salvage and surplus. (Mr. Shirley, Treasurer – MCHD Board)**

Mr. Shirley pulled item from the agenda.

26. **Secretary's Report – Minutes from the June 25, 2024 Regular BOD meeting. (Ms. Whatley, Secretary – MCHD Board)**

Ms. Whatley made a motion to consider and act on minutes from the June 25, 2024 MCHD Regular BOD meeting. Mr. Spratt offered a second and motion unanimously.

27. **Convene into executive session pursuant to the Texas Open Meetings Act to deliberate in closed session on the following matters authorized under the Texas Open Meetings Act:**

- a. **To confer with legal counsel on potential litigation and other confidential legal matters under Section 551.071 of the Texas Government Code. (Mr. Thor, Chairman– MCHD Board)**
- b. **To discuss personnel issues under Section 551.074 of the Texas Government Code. (Mr. Thor, Chairman– MCHD Board)**
- c. **To discuss real estate investment on station quarters in the new The Woodlands Station 5, MCHD Station 24 under 551.072 of the Texas Government Code. (Mr. Thor, Chairman– MCHD Board)**

Mr. Thor made a motion to convene into executive session at 4:47 p.m. to deliberate in closed session on the following matters authorized under the Texas Open Meetings Act:

- **To discuss real estate investment on station quarters in the new The Woodlands Station 5, MCHD Station 24 under 551.072 of the Texas Government Code. (Mr. Thor, Chairman– MCHD Board)**

**28. Reconvene into open session and take action, if necessary, on matters discussed in closed executive session. (Mr. Thor, Chairman – MCHD Board)**

The board reconvened from executive session at 5:11 p.m..

Mr. Grice made a motion to authorize the administration to negotiate with The Woodlands on the housing with the fire department at pricing and timeline as discussed in executive session. Mr. Spratt offered a second and motion passed.

**29. Adjourn.**

The board adjourned at 5:11 p.m.

  
Georgette Whatley, Secretary